

**Tiptoe Designs**    **Instructions~Hand/footprints**

[www.tiptoedesigns.co.uk](http://www.tiptoedesigns.co.uk) ~ email [Julia@tiptoedesigns.co.uk](mailto:Julia@tiptoedesigns.co.uk) or [Kate@tiptoedesigns.co.uk](mailto:Kate@tiptoedesigns.co.uk)

On receipt of a deposit of £10 we will send you an inkless wipe kit and full instructions. This will enable you to take a perfect print of your child's hand or footprint. They are safe, easy to use and mess free! Please contact us to request.

If you have a previously produced hand/footprint (eg. one that an older child may have done some years ago at pre-school etc.) please provide a black and white photocopy.

Choose your item of jewellery and preferred shape and then send the print/photocopy along with a completed order form shown below and balance of payment (including postage) to the following address.

Tiptoe Designs,  
167 Church Road,  
Earley,  
Reading RG6 1HN

Telephone: Julia 0118 9266442, Kate 0118 9261527

We will contact you by email upon receipt of your print(s)/order form. Your finished item(s) of jewellery will be returned to you by way of Royal Mail recorded delivery, usually within 21 days of receipt of your order.

(Order form follows)

Customer Name (block capitals) \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Postcode \_\_\_\_\_ Tel \_\_\_\_\_

Mobile \_\_\_\_\_ Email \_\_\_\_\_

**Item Required**

Item	x	Quantity	Engraving required Y/N (see below)	Total Price
Charm		@ £30		
Pendant (+ 16" chain)		@ £60		
Keyring		@ £70		
Cufflinks		@ £65		
Charm Bracelet ~ belcher style (sterling silver)		@ £15		
Post & Packing				£ 5.00 *
Total Order Value				
Less Deposit for kit				
Total enclosed				

(\*completed jewellery will be returned to you by Royal Mail Recorded Delivery)

Please confirm which shape you require

Shape	Item(s)	Hand/Footprint ?
Circle		
Oval		
Square		
Heart		

Please fill out a separate order form for each child's hand/footprint (eg. if you require a pendant with your daughter's footprint on and keyring with your son's handprint on etc. please complete an order form for each).

**Child's details for engraving purposes (block capitals). Please note due to the size of the item it is not possible to include full name and age on charm ie. initials only.**

First name or initial (please state) \_\_\_\_\_ Age (if required) \_\_\_\_\_

If you are ordering one set of cufflinks and would like a different child's hand/footprint on each cufflink please ensure both children's names are shown below:

**Child's details for engraving purposes-1 child's hand/footprint on each cufflink (block capitals)**

First name or initial (please state) \_\_\_\_\_ Age (if required) \_\_\_\_\_

First name or initial (please state) \_\_\_\_\_ Age (if required) \_\_\_\_\_

**Please enclose a cheque for the full amount made payable to Julia Jones.**

**For completion by Tiptoe Designs**

**Date Order/prints received** \_\_\_\_\_

**Date Full payment Received** \_\_\_\_\_ **Confirmed Receipt to Customer** \_\_\_\_\_